



Richmond Heights Education Foundation

MINI GRANT APPLICATION FORM

2018-2019

Name:	Date:
School:	Email:
Phone:	School Phone:
Grade Level Position:	Subject Area:

Project Title:
Anticipated Implementation Date:
Anticipated Completion Date:
Budget Request:

Applicant Signature _____ Date _____

Principal Signature _____ Date _____

PROPOSAL REQUIREMENTS

Use separate page(s) to describe your project. When writing your proposal, please utilize spell checker and watch for grammatical errors. Each topic must be labeled and addressed in the following order.

1. Description of Project What do you plan to do? How many students involved?
2. Goal of Project: Why is project important? How will it benefit Students?
3. Evaluation: How will you measure the results?
4. Budget: Present an itemized list of costs. If there are in-kind contributions please list them. **Grant totals will not exceed \$500.00**
5. Signatures: **Signature of applicant and principal MUST BE included above.**

Scan and email your application and complete proposal to:

richmond.foundation@richmondheightsschools.org.

No printed applications or proposals will be accepted.

ALL PROPOSAL DUE NO LATER THAN FRIDAY, NOVEMBER 30, 2018

The Richmond Heights Education Foundation is dedicated to rallying community and corporate resources, sustaining educational opportunities and providing funding to support the successful scholastic and holistic developmental growth of the students of the Richmond Heights Local Schools.